



## ICRC GAZA SUB-DELEGATION

### Vacancy Announcement

**Date: 28.05.24**

The International Committee of the Red Cross (ICRC) is an impartial, neutral and independent organization whose exclusively humanitarian mission is to protect the lives and dignity of victims of war and internal violence and to provide them with assistance. It also endeavors to prevent suffering by promoting and strengthening humanitarian law and universal humanitarian principles.

The ICRC office in Gaza is looking for candidates to fill in the following position:

<b>Function</b>	<b>: ICT Specialist 2</b>
<b>Place of employment</b>	<b>: ICRC Rafah Office</b>
<b>Occupation rate</b>	<b>: Full time</b>
<b>Type of Contract</b>	<b>: Temporary</b>
<b>Expected Starting Date</b>	<b>: June 2024</b>

#### **Main Tasks:**

- Ensures ICT inventory is updated regularly and maintains adequate stocks levels.
- Ensures existing ICT infrastructure is functional.
- Ensures that global/country-level policies and procedures are implemented and followed.
- Briefs, advises, and trains end-users on the ICRC's ICT systems.
- Maintains ICT stock and inventory, carries out regular physical checks.
- Drafts and updates technical documentation for all IT equipment.
- Carries out the duties of ICT Specialist 1 when s/he is absent.
- May be called upon to manage and train ICT teams.

#### **Education and professional experience requirements:**

- Bachelor's degree or equivalent in IT, electronics, computer science or similar field.
- Very Good command (spoken and written) of English and/or French.
- Very good ICT knowledge.
- 3–4 years' troubleshooting experience in an area of the ICT service catalogue (e.g. workplace services, telecommunications, IT, help desk, etc.).
- 1 year of people-management experience is a strong asset.

**Interested candidates fulfilling the above criteria should send the following:**

- A detailed C.V. in English.
- Copy of the highest academic degree obtained and relevant work certificates.

**Please send your application by email to [jer\\_recruitment\\_services@icrc.org](mailto:jer_recruitment_services@icrc.org), indicating in the subject line: " ICT Specialist – Application – Your name".**

**Deadline to send your application: June 12, 2024.**

In accordance with the Resolution No. 17, 2010 of the Gaza Ministry of Interior, applicants who have a running contract with a Ministry will not be selected.

**Only shortlisted candidates will be contacted.**